
2020 Nomination of ICM Board Members

Guidance

At the ICM Triennial Council meeting in Bali in June 2020, and in accordance with the ICM Constitution and By-laws, ICM Council delegates will elect the ICM Board Members for the Triennium 2020-2023. Re-election of current Board members who have served one term is not guaranteed. These Board Members may be nominated for a second term and must follow the guidelines below for all candidate.

Nominations are sought for the following Board Members:

- ICM President
- ICM Vice-President
- ICM Treasurer
- ICM regional Board Members
 - South East Asia (1)
 - Western Pacific (1)
 - Eastern Mediterranean (1)
 - Europe – North (1)
 - Europe – Central (1)
 - Europe – South (1)
 - America - North America and Caribbean (1)
 - America – South America (1)
 - Africa – Francophone (1)
 - Africa – Anglophone (1)

The Terms of Reference (TOR) of the ICM Board Members, the ICM President, the ICM Vice-President and the ICM Treasurer are attached (Annex 1, 1a, 1b, 1c). Note that the Board TOR apply to all Board Members. The roles of President, Vice-President and Treasurer (the Executive Committee of the Board) each has specific TOR in addition to the Board TOR.

Using the enclosed form *Nomination for ICM Board Members* (Annex 2), full Member Associations are invited to make nominations for these positions.

You are strongly advised to review these documents carefully before making a nomination to ensure that the candidate(s) you nominate fulfil the criteria, obligations and expectations that belong to the position.

Process

1. Nomination

- Both the Association President and the Nominee must sign the nomination form (Annex 2)
- The Nominee must also complete and sign the enclosed self-assessment form (Annex 3)
- The Nominee must make a short video of no longer than two minutes in which they describe why they believe they should be an ICM Board Member. This video must be in English and be submitted by email to council@internationalmidwives.org by **5pm (Central Europe Time) Monday 20 January 2020**
- The Nominee for role of regional Board member is invited to make an appointment with the current ICM President, Franka Cadée, for an electronic call (eg. Skype) to discuss the responsibilities of the role and the expectations of Board Members, in order that the nominee can be fully informed about the reality of the role. This call is voluntary and if desired, the call should take place before **Monday 20 January 2020**. Note it is the nominee's responsibility to arrange this call if they wish.
- If the nomination is for the role of ICM President, ICM Vice-President or ICM Treasurer, the nominee is invited to make an appointment with the current Executive Committee or an individual EC member for an electronic call to discuss the responsibilities of the role. As above, the purpose of this call is that the nominee can be fully informed about the reality of the role. This call is voluntary, and if desired, the call should take place before **Monday 20 January 2020**. The nominee is responsible for contacting the ICM Head Office (via council@internationalmidwives.org) to make arrangements for this call with the Executive Committee or an Executive Committee member.

2. Dissemination of nominees

- Names of Board Member nominees will be sent to the ICM Council Delegates on **28 February 2020** for review and discussion with their associations before the Triennial Council meeting on 17 – 19 June 2020 in Bali, Indonesia.
- Nominees for President, Vice-President and Treasurer will be sent to all delegates. Nominees for regional Board members will be sent to the delegates of the relevant regions. Accompanying information for each nominee will include the nomination forms, the completed self-assessment form and the nominee's video.

3. Binding nominations of regional Board members

- Council Delegates attending the 2020 Council Meeting will have the opportunity to attend two regional meetings. The first regional meeting will be on **17 June** (5 – 7 pm) to discuss regional matters and the regional workplan. The second regional meeting will be on **18th June** (5 – 7 pm) to discuss the regional nomination(s) and to **vote** on the binding nomination(s) that will go to the Council meeting on **19th June** for endorsement.
- The regional meeting for **voting** (18 June) will be chaired by an independent person, selected by the President or their delegate, and who is not a member of a Member Association of the region. The chair will be supported by two scrutineers selected by the President or their delegate (may include ICM staff members) who will be responsible for counting the votes.
- Before the vote is taken at the regional meeting each nominee will be invited to make a statement to the meeting of no more than five-minutes (in the order on which their name appears on the ballot paper). The Chair will open to the floor an opportunity for five minutes of questions and answers for each nominee.
- Voting will take place using written ballot papers. Only official delegates of full Member Associations may vote. Proxy votes are not permitted. Official Member Association delegates will be invited to place their completed ballot paper in the ballot box provided. Votes will be counted by the scrutineers.
- The region will submit the name of the nominee with the highest number of votes to the Council as a binding nomination for endorsement.

4. Voting for President, Vice-President and Treasurer

- Voting for the President, Vice-President and Treasurer takes place at the Triennial Council meeting with all Council delegates (including the Board, unless they have a conflict of interest) eligible to vote. Voting will be electronic and in accordance with Article 16 of the ICM Articles of Association

and the By-Laws.

- The day before the vote takes place nominees will present themselves to the Council. They will each be able to speak to the Council for five minutes. Council delegates are encouraged to approach candidates to clarification on any matters at any time outside of the Council meeting and before the vote takes place.
- Voting will take place electronically according to the Council meeting procedures.

5. Meeting of new Board Members

- New Board members, including re-elected Board Members (if any), will meet with the previous Board on 18th June following the conclusion of the Triennial Council meeting. New Board members will be expected to 'shadow' previous Board Members through the Congress to support the 'hand over' and continuity for ICM and the regions.
- Following this meeting the new Board will have their first short meeting.
- One other 2-hour orientation session for the new Board will be scheduled during Congress.
- Electronic meetings will take place through the rest of 2020 and the first face to face Board meeting in The Hague will take place in 2021.
- Acceptance of nomination as a Board member indicates commitment to attending these meetings and all future Board meetings.

Submission

Please submit all nomination forms and self-assessment forms by email or post to arrive no later than 5pm (Central Europe Time) **Monday, 27 January 2020 to:**

Email: council@internationalmidwives.org

Post: International Confederation of Midwives
Koninginnegracht 60
2514 AE The Hague
The Netherlands

Videos must be submitted by email no later than **Monday, 20 January 2020**

BOARD TERMS OF REFERENCE

ICM BOARD MEMBER

The Board of the Confederation comprises of members from Member Associations from each ICM Region and the President, Vice-President and Treasurer. The President, Vice-President and Treasurer make up the Executive Committee (EC). (By-laws Article 17 (1)). The Board is collectively responsible for the leadership and governance of the Confederation, its development and viability as identified within the Constitution (Articles of Association) and By-Laws adopted by the Council as well as the implementation of Governance Policies. (By-Laws Article 17 (15)). In addition, the Board will:

- (i) contribute to an effective group process within the Board and between the Board and the Secretariat;
- (ii) approve the proposed budget for the next financial year and a projection of the finances for ensuing years;
- (iii) appoint the external auditor;
- (iv) select the sites of the Triennial Congresses.(By-Laws Article 17 (15 (i) – (iv))

The role of the Board is governance rather than management or operations, which are the responsibility of the Chief Executive. Governance focuses on the wider issues of organisational purpose, direction and achievement of strategic ends. The Board works with the Chief Executive to ensure that its objectives and goals are achieved. In order for Board members to carry out their governance role they must be familiar with ICM policies, plans, and priorities and be able and prepared to demonstrate this familiarity through debate and participation in all areas of the Board's responsibilities.

The Treasurer and Chief Executive are charged with maintaining proper financial records throughout the year and providing the Board with an update on quarterly progress throughout the year. The Board is responsible for careful scrutiny of the financial statements and being satisfied with their veracity as well as providing all necessary documents, including the income and expenditure statement, cash flow statement and balance sheet as well as explanatory notes to the external auditors. The Board is tasked with providing the annual Auditors Report for review and voting to the Council at its annual meeting.

APPOINTMENT

Regional Board members are appointed by Council by means of a binding proposal presented by the Region to Council with the name of the person(s) who will be a member of the duly appointed Board (By-laws Articles 17 (6,7,8,9,10,11,12, 13, 14)).

The President, Vice President and Treasurer are appointed during a Triennial Council Meeting from a non-binding proposal from a Member Association (Articles of Association, Article 17, ii)

TENURE

A term is from the end of the Congress when appointed to the end of the succeeding Congress (i.e., 3 years). A member of the Board may be re-elected for an additional term. Maximum tenure is 2 terms (i.e., 6 years) (Articles of Association, Article 18, ii) unless the member is nominated for a different position. For example, a Board Member from a Region, who has never served on the Executive Committee, can be nominated for any position on the Executive Committee. An Executive Committee (EC) Member may be nominated for any Board position, including an EC

position that is not their current position I they have already served two consecutive terms.

CONDITIONS Voluntary. Reimbursement of agreed expenses incurred when undertaking authorized activities for the Confederation; honorarium may be provided as per ICM Governance Policies.

EXPECTED TIME 20 days per year average
INVESTMENT

ACCOUNTABLE TO COUNCIL TO:

- Ensure that all responsibilities are fulfilled.
- Review all agenda materials prior to each Board meeting.
- Submit agenda items appropriate to areas of responsibility within assigned portfolio.
- Collaborate with and support other Board Members in the development, funding, implementation and evaluation of the mission, and objectives and strategic direction of the ICM.
- Support Board decisions.
- Support Council decisions.
- Participate in and contribute to the business of ICM.
- Participate in an annual evaluation of the performance of the Board against the objectives of the Board using an agreed evaluation process.

Board Members may carry a portfolio of key activities in keeping with expertise and skills and agrees to carry out the agreed portfolio in a timely and effective manner with appropriate reports to the Board and Chief Executive including recommendations for action. Such activities include (By-Laws Article 17 (17 (i,ii)):

- (i) participation in and/or leading subcommittee that relates to specific portfolio and expertise;
- (ii) regular contribution to any newsletter, journal, bulletin, or other publication issued by the Confederation, or associated with the Confederation, and encourage other midwives to do the same;

Specific Responsibilities of the Board Members to their allocated Member Associations and Council: (By-Laws Article 17 (13 i,ii,iii)) **will:**

- i. Make contact with the associations in that Region at least twice a year
- ii. Share relevant information with the Member Associations in the Region;
- iii. Provide information to Member Associations about Board meeting discussion and decisions as per the approved Board Communique;
- iv. Engage in professional activities on behalf of the Confederation, within that Region, which will further the aims of the Confederation. These activities may include the exchange of information, correspondence, exchange study visits, as well as professional and business meetings;
- v. Provide a written report to the annual Council Meeting
- vi. Provide a written report to the Board on any representation undertaken on behalf of ICM.

Additionally, Board members are expected to attend Regional Meetings and to represent ICM within their Region, including meetings of Member Associations. Board Members may also be required to represent ICM in other forums and in other ICM Regions.

REQUIREMENTS

- A member of a full ICM Member Association

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- Commitment to ICM's vision, mission and strategy
 - Commitment to the time required to fulfill Board member responsibilities
 - Demonstrated proficiency (advanced level, C1) (both written and verbal) in working in the English* language using the Common European Framework of Reference for Languages (CEFR).
 - Experience in governance
 - Experience in financial governance
 - Experience in midwifery leadership
 - Knowledge of global midwifery
 - Knowledge of regional midwifery
 - Expertise in one of more of the following areas: midwifery education, midwifery regulation, midwifery research, midwifery association capacity building, advocacy, fundraising/resource mobilisation
 - Public speaking skills
 - Facilitation skills
 - Proficiency in another ICM official language (French and Spanish) (desirable)
 - Support from employer (if relevant) for release time for Board meetings and other obligations

****English is the business language of the Board and Head Office and Council. All Board meetings are conducted in English only and Board members are expected to take part during the meetings and in the decision-making process.***

BOARD TERMS OF REFERENCE

ICM PRESIDENT

In addition to the Board Member Terms of Reference:

THE PRESIDENT assumes at the end of Congress, together with the Board, the responsibility for the leadership and governance of the Confederation, its development and viability within the Constitution (Articles of Association) and By-Laws adopted by the Council and implementation of Governance Policies. (See Terms of Reference of Board members).

The President liaises with and gives direction to the Chief Executive, undertakes specific responsibilities as set out in the ICM President/Board Terms of Reference, reviewed and updated by the Board each triennium, and contributes to an effective group process within the Board and between the Board and the Secretariat. *ARTICLE 17 (18 a, b, c, d)*

APPOINTMENT Elected by Council during triennial Council meeting and on basis of a non-binding proposal

TENURE The Triennial period between Triennial Council meetings with an option for re-election for one additional period of three years

CONDITIONS Voluntary. Reimbursement of expenses incurred when undertaking authorized activities for the Confederation; honorarium may be provided as per ICM Governance Policies

EXPECTED TIME INVESTMENT 150 days per year average

ACCOUNTABLE TO COUNCIL (By-Laws, Article 17(19a, b,c,d,e,f,g,h,i,j)) TO:

- a. lead the development, funding, implementation, and evaluation of the strategic direction and goals of the Confederation in collaboration with Members of the Board and the Chief Executive;
- b. ensure, together with the Board that systems and processes are in place for the sound financial management of the Confederation;
- c. represent the global interests of the Confederation at international and national meetings;
- d. legally represent the Confederation together with another member of the Board as per Article 19 v) of the Articles of Association;
- e. support the Chief Executive to translate the global objectives into a specific strategic work plan for the Confederation;
- f. ensure, together with the Chief Executive, that the appropriate reporting arrangements are in place to assist the Board to regularly assess its progress against the strategic work plan;
- g. support the Chief Executive in ensuring that the Confederation's necessary internal policies, procedures, controls and audits are operating effectively to provide early identification of problems and mechanisms for developing solutions;
- h. ensure that members of the Board have the appropriate development/training to manage their respective allocated portfolios and their governance role;
- i. maintain collegial and productive relationships with the strategic partners of the Confederation;
- j. guide the Chief Executive in ensuring that all responsibilities as identified in the

Articles of Association are fulfilled by the Board.

SPECIFIC RESPONSIBILITIES OF THE PRESIDENT TO:

- a. ensure required reports of activities of the Confederation, as well as position statements, are prepared and presented for Council approval;
- b. authorise official publications and joint statements;
- c. maintain regular contact and consultation with the Chief Executive on the day to day management of the Confederation;
- d. define responsibilities with the Executive Committee for the engagement of the Chief Executive through a formal contractual agreement;
- e. establish a Performance Agreement with the Chief Executive consistent with a programme to meet the objectives of the Confederation;
- f. provide regular feedback to the Chief Executive on their management of the Confederation, in line with the objectives and strategic directions of the Confederation;
- g. convene the Executive Committee to conduct a formal performance review with the Chief Executive at least on an annual basis;

RELATIONSHIP PRESIDENT AND VICE-PRESIDENT

The Vice-President

- a. assists and supports the President in the leadership of the development of initiatives designed to achieve the Mission of the Confederation;
- b. assists and supports the President in ensuring the preparation of Reports to Council, submissions and development of position statements, joint statements, and press releases.

RELATIONSHIPS PRESIDENT WITH BOARD MEMBERS

The President:

- a. ensures that reports from members of the Executive Committee with portfolio responsibilities are reviewed by the Board and that recommendations from those reports are actioned once endorsed;
- b. undertakes an annual evaluation of Board performance against objectives of the Board using an agreed evaluation process.

ESSENTIAL REQUIREMENTS (in addition to the essential requirements for Board members)

- Served at least one term as an ICM Board member (By-Laws, Article 17(1)).

PRESIDENT PORTFOLIO

CORE AND COALITION PARTNERSHIPS

This portfolio, held by the ICM President, holds responsibility for the oversight of the development, maintenance and enhancement of relationships with all core and coalition partners of the ICM.

ICM Criteria for Core Partners

- Essential relationship for impact & influence
- Represents women's reproductive health
- International and professional organisations
- Relationship mutually beneficial and interdependent
- Common purpose
- Aligned core business

ICM Criteria for project-based coalition partners

- Mutually beneficial for public information
- Projects are mutually beneficial
- Projects related to ICM core business
- Relationship is time-limited
- Work is international

SPECIFIC RESPONSIBILITIES WITHIN THE PORTFOLIO

- Ensure that a process for the review and prioritization of partners is carried out periodically.
- Liaise with the Chief Executive to ensure that establishment and maintenance of effective liaisons and communications with core and coalition partners is carried out.
- Liaise with the Chief Executive to ensure that ICM is represented at meetings and forums with international partners, as directed by the Board.
- Support the Chief Executive in seeking and recommending new core and coalition partners to the Board and Council for their consideration.
- Liaise with the Chief Executive to ensure the development, implementation and updating of appropriate Memorandums of Understanding with core and coalition partners is completed, as required.
- Guide the Chief Executive in the development of work plans that identify the relationship and responsibilities of ICM in any joint activities with core and coalition partners.
- Oversee the provision of the Chief Executive's reports to the Board on all activities.

BOARD TERMS OF REFERENCE

ICM VICE-PRESIDENT

In addition to the Board Member Terms of Reference:

THE VICE-PRESIDENT assumes at the end of Congress, together with the Board, the responsibility for the governance of the Confederation, its development and viability within the Constitution (Articles of Association) and By-Laws adopted by the Council and implementation of Governance Policies.

The Vice President assumes the responsibilities of the President as required, undertakes specific responsibilities as set out in the ICM Vice-President/Board Terms of Reference, reviewed and updated by the Board each triennium and contributes to an effective group process within the Board and between the Board and the Secretariat. (By-Laws Article 17(20 a,b,c,d)).

APPOINTMENT Elected by Council during triennial Council meeting and on basis of a non-binding proposal

TENURE The Triennial period between Triennial Council meetings with an option for re-election for one additional period of three years

CONDITIONS Voluntary. Reimbursement of agreed expenses incurred when undertaking authorized activities for the Confederation; honorarium may be provided as per ICM Governance Policies.

EXPECTED TIME INVESTMENT 40 days per year average

ACCOUNTABLE TO COUNCIL (By-Laws Article 17 (21 a,b,c,d)) TO:

- a. work with the President and the Chief Executive to ensure that all the responsibilities as identified in Article 23 iv), v) and vi) of the Articles of Association are fulfilled;
- b. review all agenda materials prior to each Board meeting;
- c. submit agenda items appropriate to areas of responsibility within assigned portfolio;
- d. collaborate with and supporting other Board members in the development, funding, implementation and evaluation of the Mission and objectives and strategic directions of the Confederation.

SPECIFIC RESPONSIBILITIES OF THE VICE PRESIDENT TO:

- a. assume the responsibilities of the President as required;
- b. authorize publications and joint statements in the absence of the President;
- c. represent the Confederation at national and international meetings and within partnerships as agreed by the President and Board;
- d. maintain regular contact with the President regarding governance issues of the Confederation.

RELATIONSHIP PRESIDENT AND VICE PRESIDENT

- a. assist and support the President in the leadership of the development of initiatives designed to achieve the mission of the Confederation;

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- b. assist and support the President in ensuring the preparation of Reports to Council, submissions and development of position statements, joint statements, and press releases.

RELATIONSHIPS VICE PRESIDENT WITH BOARD MEMBERS

- a. participate in an annual evaluation of the performance of the Executive Committee, against objectives, using an agreed evaluation process; and
- b. contribute to effective meetings.

ESSENTIAL REQUIREMENTS: (in addition to the essential requirements for Board members)

All applicants for the position of Vice-President must have served as a Board Member for at least one term. Alternatively, applicants must have served as a Council delegate at one of the three preceding Triennial Council meetings prior to application. ARTICLE 17(3)

VICE-PRESIDENT'S PORTFOLIO

PARTNERSHIPS WITH FUNDERS

PORTFOLIO DESCRIPTOR

This portfolio, held by the ICM Vice-President, holds responsibility for the oversight of the development, maintenance and enhancement of relationships with all funding partners of the ICM.

ICM Criteria for funders in partnership with ICM

- Mutual aims/goals aligned with ICM policy.
- Relationship contract-specific.
- Relationship beneficial to international work.

Specific Responsibilities within the Portfolio

- Support Chief Executive to establish and maintain effective liaison and communication with funding partners.
- Represent the ICM at any meetings or forums with funding partners as required by the President.
- Support the Chief Executive to seek and recommend new funding partners to the Board and Council for their consideration.
- Assist/advise the Chief Executive on the development of any contracts with funding partners as required.
- Support the Chief Executive to monitor work plans that identify the relationship and responsibilities of ICM in any contractual arrangements with funding partners.
- Assist and support the Chief Executive to provide reports to the Board on all activities

BOARD TERMS OF REFERENCE

ICM TREASURER

In addition to the Board Member Terms of Reference:

THE TREASURER assumes at the end of Congress, together with other members of the Board, the responsibility for the leadership and governance of the Confederation, its development and viability within the Constitution (Articles of Association) and By-Laws adopted by the Council and implementation of Governance Policies.

The Treasurer: advises the Chief Executive on financial matters; undertakes specific responsibilities as set out in the ICM Treasurer/Board Terms of Reference, reviewed and updated by the Board each triennium; and contributes to an effective group process within the Board and between the Board and the Secretariat. *BY-LAWS ARTICLE 17 (22 a - c)*

APPOINTMENT Elected by Council during triennial Council meeting and on basis of a non-binding proposal

TENURE The Triennial period between Triennial Council meetings with an option for re-election for one additional period of three years

CONDITIONS Voluntary; reimbursement of agreed expenses incurred when undertaking authorized activities for the Confederation; honorarium may be provided as per ICM Governance Policies

EXPECTED TIME INVESTMENT 40 days per year average

ACCOUNTABLE TO COUNCIL (By-Laws, Article 17 (23, a – i) TO:

- a. work with the President and the Chief Executive to ensure that all the responsibilities as identified in Article 23 iv), v) and vi) of the Articles of Association are fulfilled;
- b. work with the Chief Executive to develop an annual budget for the Confederation;
- c. provide critique and analysis of financial budgets and reports made to the Board;
- d. prepare, with support from the Chief Executive, the narrative for presentation of the annual and triennial financial reports;
- e. Chair the Finance and Resource Committee (FiRe) of the Confederation;¹
- f. advise the Chief Executive on financial matters
- g. review all agenda materials prior to each Board meeting;
- h. submit agenda items appropriate to areas of responsibility within the assigned portfolio; and
- i. collaborate with and support other Board members in the development, funding, implementation and evaluation of the mission and global objectives and strategic direction of the Confederation.

¹ See 1.2.4 Board Terms of Reference for the Finance and Audit Committee

SPECIFIC RESPONSIBILITIES OF THE TREASURER TO:

- a. assist the Chief Executive in the development of an annual budget for the Confederation;
- b. assist in preparation of the Finance and Resource (FiRe) Committee agenda;
- c. assist the Chief Executive and the Board in recruiting members for the FiRe Committee (see TOR FiRe Committee);
- d. assist the Chief Executive in any fundraising activities as requested by the Board;
- e. advise the Chief Executive on financial matters such as:
 - Performance against budget
 - Audited financial report
 - Budgets of Congress, Regional Symposium and Meetings, and projects
 - Membership contribution
 - Fundraising initiatives

RELATIONSHIP PRESIDENT AND TREASURER

The Treasurer will:

- a. assist and support the President in the leadership of the development of initiatives designed to achieve the Mission of the Confederation;
- b. assist and support the President in ensuring the preparation of Reports to Council, submissions and development of position statements, joint statements, and press releases.

ESSENTIAL REQUIREMENTS: (By-Laws Article 17(3, 24)): (in addition to the essential requirements for Board members)

All applicants for the position of Treasurer must have demonstrated financial knowledge, skills and experience. Applicants must have served as a Board Member for at least one term or have served as a Council Delegate at one of the three preceding Triennial Council meetings prior to application.

The position of Treasurer must have:

- an understanding of accounting procedures, standards and key financial internal controls.
- basic financial skills such as bookkeeping, budgeting and the knowledge and experience to provide critical appraisal of financial reports;
- be able to commit to an amount of time determined by the Board for attention to the financial issues of the ICM; and
- have the ability to assist the Chief Executive or her staff at short notice on financial issues either face to face or by phone.

ANNEX 2-Board Member nomination form

NOMINATION FOR ICM BOARD MEMBER

For the Triennium 2020-2023

Please carefully read the Terms of Reference for ICM Board members (annex 1) and the Terms of Reference for President, Vice-President and Treasurer (annex 1a, 1b, 1c) before nominating a candidate or accepting a nomination. Please consider whether the candidate has the required skills and experience for the role.

This nomination form is comprised of three sections: Section 1 is to be completed by the Nominating Association. Section 2 and Section 3 are to be completed by the Nominee.

Please complete all sections electronically and return all three sections to ICM Headquarters in The Hague no later than **Monday, 27 January 2020**. Note that videos must be returned by **Monday 20 January 2020**.

SECTION 1 (to be completed by the nominating Association)

First Name of nominee:		
Family Name (surname) of Nominee		
Position for nomination	President	YES/NO
	Vice-President	YES/NO
	Treasurer	YES/NO
	Regional Board Member	YES/NO
Name of region (for nominees for regional Board Members		
Nominating Association:		
Region:		
This candidate is an active and paid up member of the nominating association		YES/NO
This candidate has the necessary skills and experience to fulfil the Terms of Reference		YES/NO
This candidate is sufficiently proficient in the English language to be able to fully participate in Board meetings and Board activities		YES/NO
Name:		Association President
Signature:		Association President
Date		

Please continue to the next page for Section 2: Declaration of Nominee

Section 2: Declaration of Nominee

I, _____
(first name) (family name)
Of _____
(name of Member Association)

accept the nomination for the position of (Cross out those that do not apply)

- **ICM President**
- **ICM Vice-President**
- **ICM Treasurer**
- **ICM Regional Board Member**

for the Triennium 2020-2023.

I have read and understood the Board Member Terms of Reference (Annex 1) and the Terms of Reference for President (Annex 1a), Vice-President (Annex 1b) or Treasurer (annex 1c), as applicable.

I declare that I am willing and capable of assuming the responsibilities and expectations that go with this position.

I declare that I am able to commit the time required to fulfill Board member responsibilities.

I declare that I have support from my employer (if relevant) for release time for Board meetings and other obligations.

I declare that I am proficient in working in the English* language and have demonstrated this proficiency at advanced level, C1, for both written and verbal English, using the Common European Framework of Reference for Languages (CEFR).

Name: _____

Signature: _____ Date: _____

Please attach
a passport size
photograph
of yourself

English is the official language of the Board. All Board meetings are conducted in English. Board members are expected to be able to fully participate in meetings and in the decision-making process.

Please continue to the next page for Section 3: Candidate Self-Assessment Form. This must be completed by all candidates.

Complete Section 3: Candidate Self-Assessment

<p>Please write a comment in each section to describe how you meet the required skills and experience. <u>Please limit your answers to a maximum of 500 words in total.</u> Forms are accepted only if they meet this word limit.</p>	
The total number of words in these responses is:	
Describe why you want to be an ICM Board Member	
Describe the contribution you think you can make to ICM	
Discuss your commitment to ICM's vision, mission and strategy	
What is your level of proficiency (both written and verbal) in working in the English * language using the Common European Framework of Reference for Languages (CEFR)?	
Describe your governance experience	
Describe your financial governance experience	
Describe your experience in midwifery leadership	
Describe your knowledge of global midwifery	
Describe your knowledge of regional midwifery	
Are you proficient in another ICM official language (French and Spanish)? Indicate which language.	
Describe your expertise in one of more of the following areas:	
<ul style="list-style-type: none"> • Midwifery education 	

<ul style="list-style-type: none"> • Midwifery regulation 	
<ul style="list-style-type: none"> • Midwifery research 	
<ul style="list-style-type: none"> • Midwifery association capacity building 	
<ul style="list-style-type: none"> • Advocacy 	
<ul style="list-style-type: none"> • Fundraising 	
Describe your skills and experience in public speaking	
Describe your skills and experience in facilitation	